



Belvedere: October 28, 2004
Jerry Butler

Corte Madera: **TO:** Transportation Authority of Marin Commissioners
Melissa Gill

Fairfax: **RE:** Memorandum of Understanding with the County of Marin Regarding
Lew Tremaine Staffing and Budget Adjustments for Additional Staffing – Item 11

Larkspur: Dear Commissioners:
Joan Lundstrom

Mill Valley: Marin County provides staffing to the Transportation Authority of Marin. At the
Dick Swanson June 24, 2004 meeting of TAM, the Board approved it's budget outlining the county staffing needs for the FY 2004/05 fiscal year.

Novato: At the July 22, 2004 meeting of TAM, the Board requested the county provide
Pat Eklund additional staffing to carry out the RM2 Greenbrae Corridor projects, at the Associate/Senior Civil Engineer level. TAM has received an allocation of the necessary funds from the Metropolitan Transportation Commission to compensate the county for this additional staffing. The current schedule provided by Caltrans indicates the completion of the interchange improvements (the largest of the four projects funded under RM2) would be in 2013. This indicates a long-term need for full time staff.

Ross: The attached MOU provides the additional staffing requested by TAM. It is
Tom Byrnes scheduled for consideration by the Board of Supervisors on October 26th.

San Anselmo:

Peter Breen

San Rafael:

Al Boro

Sausalito:

Amy Belser

Tiburon:

Alice Fredericks

County of Marin:

Susan Adams

Hal Brown

Steve Kinsey

Cynthia Murray

Annette Rose

Recommendation

1. Authorize the chair to execute the Memorandum of Understanding.
2. Increase the revenue recognizing the new RM2 funding source in the amount of \$98,000.
3. Increase the expenditure amount for county staff by \$98,000.

Sincerely,

Craig Tackabery
Executive Director

MEMORANDUM OF UNDERSTANDING
BETWEEN THE COUNTY OF MARIN AND THE
TRANSPORTATION AUTHORITY OF MARIN REGARDING STAFFING

Whereas, the Congestion Management Agency (CMA), an agency under a Joint Exercise of Powers Agreement between the county, cities and towns of Marin historically reimbursed the county for county staff time to administer the functions of the CMA;

Whereas, a new entity, the Transportation Authority of Marin (TAM) was formed to assume the responsibilities of the CMA;

Whereas, TAM is authorized under Public Utility Code Section 180106 and TAM's Administrative Code Section 103.1.n. to contract for staffing;

Whereas, on June 24, TAM adopted its budget to include the following staffing:

1.0	Executive Director
0.25	Principal Transportation Planner
0.5	Senior Transportation Planner
0.5	Senior Transportation Engineer
0.75	Associate Engineer

Whereas, on July 22, 2004, TAM identified the need for additional staffing, particularly an Associate/Senior Civil Engineer;

Whereas, the County of Marin (COM) agrees to provide the required staffing to TAM at COM's cost;

Now, therefore be it resolved that the County of Marin shall provide the following staff to TAM for the 2004/05 fiscal year:

1.0	Executive Director
0.25	Principal Transportation Planner
0.5	Senior Transportation Planner
0.5	Senior Transportation Engineer
0.75	Associate Engineer
1.0	Senior Civil Engineer (from 11/7/04)

Be it further resolved that TAM agrees to reimburse the County of Marin within thirty days of an invoice for staffing expenses, not to exceed \$583,000 for FY 2004/05.

COUNTY OF MARIN

TRANSPORTATION AUTHORITY
OF MARIN

President

Chair

Date

Date

Approved as to Form:

Approved as to Form:

By: _____
County Counsel

By: _____
Attorney for the Transportation
Authority of Marin